



ATHENS COLLEGE

Hellenic-American Educational Foundation

Kindergarten • Elementary • Junior High • High

ATHENS COLLEGE • PSYCHICO COLLEGE • KINDERGARTEN J. M. CARRAS

1925

Application Procedures for Summer Programs in the US

- Students and parents should look up the summer school listings on our website. The earlier the student applies, the greater chance s/he has in finding his/her choice classes open and available.
- UACO counselors will assist our students in choosing and applying to their selected program.
- The application cycle for our students begins when school reopens after the Christmas holidays, and ends in mid-March.
- Last day to make an appointment with a counselor is March 1.
- By early December the summer programs list on our school's website is updated.

All students:

- If the program requires a graded copy of an essay in English, students should ask their English teacher to provide one to our office.
- If the program requires a personal statement, the counselor will guide, read, and correct if the students bring one to us.
- Some programs require that specific subject teachers write their recommendations, for example English teacher or Math/Science teacher. This cannot be changed.
- Most programs request that the application and the letters be done electronically. If so, students must ask their teacher/recommenders for their Athens College e-mail and provide it on the space indicated on the application.
- Students must inform UACO counselors of their admission decision(s), and upon completion of program should bring copies of grades or reports they receive.

Specific Instructions for Junior High School (Grade 9) students:

1. Students should come to our office to request transcripts.
2. Students should invite their teachers to submit recommendation letters electronically or give letter of recommendation forms to them, along with an envelope and ask them to return them to our office.
3. Students should invite their Principal to submit the school report electronically or give the Principal the school report form along with an envelope and ask them to return it to our office.

Above materials will be sent to the chosen summer school(s) by our office. Students must send their own application form(s) and any fees directly to the summer school(s).

Specific Instructions for High School /IB students:

1. Students should come to our office to meet with the counselors and request transcripts.
2. Students should invite their teachers to submit recommendation letters electronically or give letter of recommendation forms to them, along with an envelope and ask them to return them to our office.
3. For High School / IB students, the UACO counselors will complete the school report.

Above materials will be sent to the chosen summer school(s) by our office. Students must send their own application form(s) and any fees directly to the summer school(s).