

Psychico, September 8th 2021

To parents and guardians of Year 1 and 2 students of
the International Baccalaureate Diploma Programme of
the Private High School – Psychico College

Dear parents,

Our school places great emphasis on student attendance.

The course of study in Public and Private High Schools as defined by article 28 of the Ministerial Decision with protocol number 79942/ΓΔ4/21-05-2019, specifically states¹:

1. A student's course of study is deemed to be adequate or inadequate on the basis of the total number of absences accrued throughout the duration of the academic year.
2. While the school's Director, Head of Year and the student's Form Tutor are obliged to immediately inform the parents/guardians of a student's absence, and parents are obliged to inform the school of the reason for the student's absence, according to article 29 of the law, there is no distinction between justified and unjustified absences.
3. A student's course of study is deemed to be adequate when the total number of absences does not exceed a hundred and fourteen (114) class periods.
4. A student's course of study is deemed to be inadequate when the total number of absences exceeds a hundred and fourteen (114) class periods. Students whose course of study is found to be inadequate are obligated to repeat the year.

According to paragraph 7 of the above Ministerial Decision 79942/ΓΔ4/21-05-2019 for private schools operating on an extended timetable, the number of absences stated above are increased in proportion to the number of additional class periods. As our School operates on an extended programme of thirty eight (38) teaching periods per week, the number of High School absences are increased as shown below:

A' Lykeion, B' Lykeion & IB Diploma Programme Year 1 (weekly teaching periods ΥΠΠΕΘ: 35)

3. A student's course of study is deemed adequate when the total number of absences **does not exceed a hundred and twenty four (124) class periods.**

Γ' Lykeion & IB Diploma Programme Year 2 (weekly teaching periods ΥΠΠΕΘ: 32)

3. A student's course of study is deemed adequate when the total number of absences **does not exceed a hundred and thirty five (135).**

Please also note that:

- The school notifies parents / guardians if a student exceeds thirty (30) absences.

¹ In case there is a discrepancy in translation between the Greek and English texts, the text in the Greek language will prevail.



ATHENS COLLEGE

Hellenic-American Educational Foundation

Kindergarten • Elementary • Junior High • High

ATHENS COLLEGE • PSYCHICO COLLEGE • KINDERGARTEN J. M. CARRAS

1925

**Private High School
Psychico College**



- Parents/guardians are informed of the total number of student absences at the end of every semester via the student's report card.
- For the long-term exemption from Physical Education a doctor's medical note is required.
- According to the above-mentioned Ministerial Decision, article 29, keeping track of students' regular attendance is solely the responsibility of the parent/guardian. Every student's parent/guardian must immediately notify the school when the student is absent from classes of the reason for the absence using the means of communication the parent/guardian has declared during the student's registration.

Finally, we would like to remind you that each student's course of study is defined as adequate or inadequate in strict accordance with current legislation by the School Faculty at the end of the school year.

Thank you in advance for your collaboration.

Panagiotis Giannoulatos
Psychico College High School Director